



Student Catering Guide

Office Hours

Monday – Friday
8:30a.m. – 4:00p.m.

To place an order please visit the catering office located in the lower level of Olmsted or contact:

Karen Diltz, Catering Sales Coordinator 515-271-3518
Karen.Diltz@drake.edu

Brett Lindman, Catering Director 515-271-3518
Brett.Lindman@drake.edu

in partnership with

Drake
UNIVERSITY

AND

sodexo
Making every day a better day

CATERING

Order Details:

All catered orders are to be picked up and returned to the catering kitchen located in upper level Olmsted at the top of the stairs and through the "exit" door. All orders will include disposable ware as is needed for the event menu (i.e. disposable cups, plates, utensils, etc.)

Catering Equipment:

As the host of the catered event, you are responsible for the equipment we have provided for the service of your catered event. Any missing or damaged catering equipment or supplies will be charged to your account at replacement cost.

	Quantity	Price	Order Amt	Totals
Snacks – Cold				
Veggie Tray & Dip	Serves 20	\$30.00	_____	\$ _____
Fresh Fruit Tray	Serves 20	\$30.50	_____	\$ _____
Potato Chips with Dip *	1 lb Serves 12	\$6.50	_____	\$ _____
Tortilla Chips with Salsa*	1 lb Serves 12	\$7.50	_____	\$ _____
Bite Sized Pretzels	1 lb Serves 12	\$4.50	_____	\$ _____
Domestic Cheese & Crackers	Serves 20	\$37.50	_____	\$ _____
Popcorn and M&M Party Mix	Serves 12	\$6.75/lb.	_____	\$ _____
Assorted Ice Cream (3 gallon tub)	Serves 50	\$50.00	_____	\$ _____
Novelty Ice Cream Bar	Each	\$1.75	_____	\$ _____
Assorted Deluxe Cookies	per doz	\$6.50	_____	\$ _____
Cupcakes	per doz	\$14.25	_____	\$ _____
Caramel Apples (seasonal)	each	\$1.25	_____	\$ _____
Brownies	per doz	\$4.50	_____	\$ _____
Rice Krispie Treats	per doz	\$8.50	_____	\$ _____
Assorted Mini Muffins	per doz	\$6.00	_____	\$ _____
7 Layer Bars	per doz	\$11.25	_____	\$ _____
Snacks – Hot				
Pizza 1 Topping / 14" / 8 slices (Pepperoni/Sausage)	Each	\$7.39	_____	\$ _____
Pizza Cheese / 14" / 8 slices	Each	\$6.69	_____	\$ _____
Chicken Strips with Hot Sauce or BBQ	24/ doz	\$25.00	_____	\$ _____
BBQ or Hot Chicken Wings	24/ doz	\$18.00	_____	\$ _____
Eggrolls with Dipping Sauce	per doz	\$11.50	_____	\$ _____
Sweet & Sour Meatballs	24 each	\$10.99	_____	\$ _____
Beverages				
Bottled Water (Ice Mountain)	Each	\$0.80	_____	\$ _____
Canned Soft Drinks	Each	\$0.80	_____	\$ _____
Lemonade (serves 16)	Gallon	\$3.75	_____	\$ _____
Fruit Punch (serves 16)	Gallon	\$8.50	_____	\$ _____
Iced Tea (serves 16)	Gallon	\$8.50	_____	\$ _____
Hot Chocolate (serves 16)	Gallon	\$8.50	_____	\$ _____
Hot Tea (serves 16)	Gallon	\$8.50	_____	\$ _____
Coffee Regular or Decaf (serves 16)	Gallon	\$8.50	_____	\$ _____
Water (Vat 3 gal or 5)	Gallon	\$2.00	_____	\$ _____
Sandwiches				
Specialty Wraps	Each	\$3.75	_____	\$ _____
Grill Your Own				
Hot Dogs	Each	\$2.00	_____	\$ _____
Hamburgers	Each	\$3.00	_____	\$ _____
Big Dog Pizza (18"x24")	Each	\$24.00	_____	\$ _____

Invoice #: _____

Contact's Name: _____

Contact's Phone #: _____

Date & Time of Pickup: _____

Organization Name: _____

Event Name: _____

Account #: _____

of Guests: _____

Total \$ _____

Special Orders

Rentals & Special Event Themes

Popcorn Machine	\$25.00
Popcorn Bags (serves ~20)	\$3.00
Nacho Cheese Machine	\$15.00
Linens	\$2.50

Payment Method:
 Cash Check Credit Card Other

* If you are having difficulty with your event, you may call Brett Lindman at 515.208.5832 in the event of an urgent need.